

*Published for the employees and families of the
Mary Public Works Center East Coast
Vol. 26 No. 1*

The Centerline

Summer 2000



Top side Quality Line

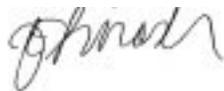
Dear PWC Teammates,

I hope you enjoy this issue of *The Centerline*. We will get back to a routine of publishing this on a regular basis.

Having been aboard for one year, I would like to be very short and straight to the point: PWC San Diego continues to perform in an exceptional manner in these most demanding times. I would ask only one thing: At all times remember why we exist and always go that extra mile (by being proactive) to get the job done in a safe, ontime, and quality manner.



Sincerely,



Purpose

Why we exist: *We provide Public Works Services which contribute to our Warfighters' readiness and improve Quality of Life ashore.*

The Centerline
Navy Public Works Center
San Diego, California
Volume 36, Number 1

The Centerline
The Centerline is published in the interest of personnel of the Navy Public Works Center, San Diego.

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Contributions are welcome, but the Commanding Officer of PWC reserves the right to correct, edit, and omit material as necessary to conform to *The Centerline* editorial policy. *The Centerline* is served by the Armed Forces Press Service and the Chief of Information Navy News Service. *The Centerline* is printed from appropriated funds in compliance with NPPR P-35, Rev. Jan. 1974. The Editorial Office is located in Building 121, PWC Headquarters Compound aboard Naval Base San Diego.

On the Cover—Automotive Worker, William Henninger tunes a forklift engine during routine maintenance. Mr. Henninger is also PWC's Safety Employee of the Year for 1999. Photo by Sherry Patrick.

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Shirley Harpenau Receives Spring 2000 Leadership Award

Shirley Harpenau, Total Quality Leadership Executive, received the Spring 2000 Leadership Award from the Comanding Officer. Ms. Harpenau received recognition for her contributions in creating, maintaining and developing the Command culture of superior customer service. A true believer in Quality and Process Improvement, Ms. Harpenau's application of Process Improvement resulted in increased responsiveness, decreased cost or improved quality of

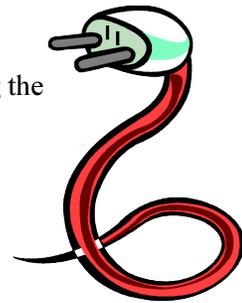
a product or service.

Frequently called upon to assist in different Process Improvement efforts, Ms. Harpenau moves the Center towards our strategic goals. She epitomizes "Win-Win" in all situations and is truly the heart of the Center. Congratulations on your selection for the Spring 2000 Leadership Award!

A Deeper Commitment, What Can I Do to Conserve Energy?

In order to make the Electrical Demand Reduction Program a success I need to:

- ✍ Be energy conservation conscience.
- ✍ Become aware of the Big Energy Users around my work area.
- ✍ Is it necessary to have the Big Energy users in operation during the time when the electric rates are at their highest?
- ✍ Secure the non-critical Air Conditioners.
- ✍ Open the doors, windows and enjoy the fresh air.
- ✍ Secure excessive lighting.
- ✍ Use Task Lighting at my desk.
- ✍ Turn off the Security lights that do not go off at dawn.
- ✍ Report Street Lights/Parking Lot Lights that are on during the day.
- ✍ Turn off all your office equipment (Computers, Printers, Photocopiers and lights at the end of the day (contrary to popular belief, this does no harm).
- ✍ Be aware of the Hourly Unconstrained Rates. These prices can be viewed at 0900 daily, by going to the www.Calpx.com, and clicking on Market Prices, then "VIEW" the day ahead prices.
- ✍ Spread the word that we need to conserve electricity.



"Your Satisfaction is Our Success"

Earnest Lewis 1999 Employee of the Year



Earnest Lewis, a hazardous waste disposal leader, with the Environmental Department was Navy Public Works Center's Employee of the Year. During an awards ceremony Mr. Lewis received an Employee of the Year certificate and plaque from the Commanding Officer.

According to Mr. Lewis' supervisor Scott Welsh, "Mr. Lewis epitomizes the relentless pursuit of client satisfaction that PWC and Code 931 strive for. He always ensures that our clients' hazardous waste is removed in an expeditious manner while also enhancing customer relations through courteous service. Mr. Lewis is responsible for saving the Navy thousands of dollars in disposal costs by helping reduce overtime, assisting in developing streamlined disposal practices, and client training."

Mr. Lewis was also selected for Employee of the Quarter for the third quarter. Being selected for Employee of the Year is a notable achievement. Mr. Lewis' dedication to his job and his work ethic, along with his endless support to clients, makes him an asset to his Department and the Center.

Congratulations, Mr. Lewis, on your selection as Employee of the Year!



10 to Life

The following Center employees received length-of-service pins for their working experience within the federal government. Thank you for your years of dedicated service.

40 Years

Billy Aanenson
Manuel Canseco
Alfredo Fernandez
Ernesto Lonzon
Raymond Titera

35 Years

Francis Austin
Justiniano Alvarino
John Cruz
Ernesto Delapena
Samuel Linzaga
Rogelio Salcedo
Martin Sankey
Alberto Turla

30 Years

Patrick Conway
Emory Dominique
Conrado Flores
Lawrence Fournier
Steven Gehrig
Antonio Geluz

Mario Hingada
Dearcy Long
Robert McClure
Stephen O'Brien
Hughry Oquin
Terry Siegfried
Leonard Sims
Rodolfo Soriano

25 Years

David Admos
Michael Jones
George Kosmicki
Wilfred Madriaga
Cleveland Murphy II
Eric Quintania
Patrico Ramirez
Roger Roberts
Eduardo Rodriguez
Frank Salazar
Donalld Sherman
Gwendolyn Stevenson
Yancy Stout

20 Years

Patrick Amon
Shelli Ausler
Ronald Cardenas
Martin Catron
Pablito David
Edward Frogge
Roger Fuller
Masaru Higashihara
Rogelio Lopez
Alice Love
James maria
Robert Middleton
Ceasar Reyes
John Strauss
Phil Terrado
John Usilton
Richard Zahm

15 Years

Johnny Armijo
Randy Bowers
Carl Farrugello

Conrado Flores
Edison Golez
Jimmy Hadden
James Jimenez
Michael Shott
Freddie Sojourner
Jack Stanton
John Usilton

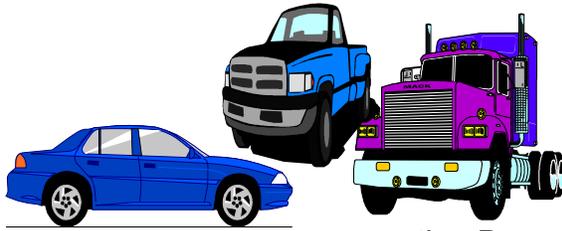
10 Years

Brett Anacker
Scott Coppler
Antonio Elizarraraz
David Flores
Juliana Guevarra
Lourdes Hoagland
Michael Kopf
Scott Milnes
Scottish Murphy
Gerrardo Ramirez
Louis Tellez, Jr.
Hezkiah Thompson, Jr.
David Tomlin
Richard Warner

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Transportation Commercial

Activity Study



Calling the decision “great news,” Captain Jack Surash, Commanding Officer of the Navy Public Works Center, San Diego, proclaimed victory “for the 180 employees whose jobs were on the line if the PWC Transportation Commercial Activity team were unsuccessful in winning the bidding game,” during an All Hands meeting with the Transportation Department. The Chief of Naval Operations Shore Readiness Division approved the final decision that the maintenance and operations work for NPWC, San Diego’s Transportation Department will remain in house. The cheers resounded throughout the San Diego region.

“This was really, really, a personal thing for me and a lot of other people because the 180 people affected by this were going to lose their jobs,” said Marty Wurbs, Transporta-

tion Department Business Line Manager. “We were up against real competition and if they had beat us by 10 percent we were gone.”

For two years the CA-team worked long hours, week-ends, and even holidays preparing the Transportation Department for the brief that would determine if they had what it took to be competitive in the business world. The Team proved PWC’s Transportation functions were number one.

“We always knew all the time the goal was to win,” said Pete Boozel, Transportation Superintendent and CA Team Leader. “There was no other goal...we always made what we thought was the right decision (so) that we (would) win. The team work was unbelievable.”

The effort of everyone involved in the lengthy study that came to a successful conclusion for PWC this past June was recognized with personal awards during the official announcement at

the All Hands gathering. Capt. Jack Surash took the momentous occasion to recognize the following individuals with Civilian Meritorious Service Medals: Mike Malaca, Marc Santos, Dave Brown, Pete Boozel, and Marty Wurbs.

But perhaps no where else could this successful outcome of a critical study have been more evident than in the eyes and hearts of the 180 employees whose jobs were on the line. Employees like Mobile Equipment Servicer Angel Pina who said, “I really didn’t have any concerns about winning because I knew we could win it.” According to Gerald Dailey, Heavy Mobile Equipment Mechanic Supervisor, “The work was time consuming, but well worth the effort.” And Mike Pasquan, Heavy Mobile Equipment Mechanic Supervisor said, “There was a lot of skill classification data to analyze. It was a lot of work but very enlightening to see the amount of skill performed in the shop.”

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COMMERCIAL PURCHASE CARD PROGRAM

“LESSONS LEARNED”

The Federal Government established the **Governmentwide Commercial Purchase Card Program (GCPC)** to accommodate the purchasing of goods and services. This program allows for the procurement of supplies up to \$2,500 and construction services up to \$2,000 using Mastercard Accounts managed by Citibank.

The GCPC Program was first implemented at PWC San Diego in 1990. During this period of time, the Program has grown to over 270 PWC cardholders executing over \$35M in purchase card transactions.

As with all Government Programs, particularly those associated with government funds, the GCPC Program has responsibilities, limitations and requirements for cardholders. Misuse of the purchase card can result in a fine of not more than \$10,000 or imprisonment for not more than five years or both.

The years of experience and volume of transactions has PWC San Diego insight in areas of the Program that require continual sensitivity and attention at all levels, which are referred to as “Lessons Learned”:

- ❖ Supplies and/or services obtained with the purchase card must be for **Government use only**. Purchases for personal or for other than official Government use are strictly prohibited and the cardholder will be held personally liable to the Government for the amount of any non-government transaction.

- ❖ Only purchase cardholders may make purchases or obligate the Government against their purchase card account. Personnel may obligate purchases against another cardholder’s account.
- ❖ Requirements may not be incremented, or split to stay within an established monetary threshold (\$2,500 for supplies and \$2,000 for construction services). Splitting requirements is an improper use of the purchase card.
- ❖ Requirements must be rotated among qualified supplies. Cardholders may not repeatedly place orders with the same vendor.
- ❖ Cardholders must be aware of items that are restricted and prohibited under the purchase card program. Examples of these items are; rental of commercial vehicles, lodging and meals, travel, printing and duplication, fuel, oil, vehicle services, maintenance and repairs, etc. The list of restricted and prohibited items is provided in the PWC San Diego Purchase Card Instruction 4491.3
- ❖ Individual cardholder monthly statements of account must be reconciled and turned into to the cardholder’s supervisor within five working days of receipt of the statement. The supervisor must review and submit the statement to the Purchase Card



Program Approving Official within two working days after receipt of the statement.

- ❖ Notification of transfers of cardholders to new supervisors as well as the termination of employment of PWC cardholders must be made by the cardholder’s supervisor to the PWC Purchase Card Program’s Agency Program Coordinator.
- ❖ There are three mandatory Government sources that cardholders must screen requirements against. These are: **Federal Prison Industries (FPI/UNICOR)**, for items such as furniture, gloves, safety glasses; **National Institute for the Blind and Severely Handicapped (NIB/NISH)**, for items such as office supplies; and **Defense Automated Printing Services (DAPS) for printing services**. Waivers are required from these agencies before cardholder may obtain these items from other sources.

Approving officials are:

Roberta McGill (619) 556-1569
 Jim Conley (619) 556-1584
 Clayton Gerow (619) 556-1578
 Yvonne Federico (619) 556-1565
 William Vargas (619) 545-6794
 Antonio Zamora (619) 545-9411
 Mel Salinas (619) 577-6065
 Doris Wine (619) 556-8583

Center Employee Recognition

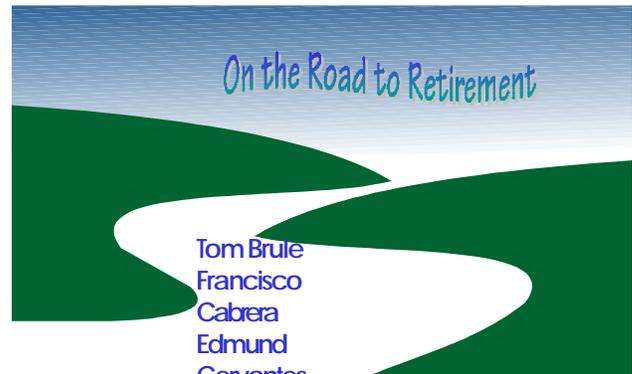
Derrick Jones Receives Employee of the Quarter, First Quarter 2000



Derrick Jones, construction mechanic (534), was selected Employee of the Quarter for the First Quarter of 2000. Mr. Jones received his award from the Commanding Officer.

Mr. Jones received this award for his exceptional contributions to providing services to our fleet and shore clients. His ability to impart his knowledge to others has made him a valuable asset to his code and also the Center.

His professionalism and dedication to his job makes him deserving of the Employee of the Quarter recognition. Congratulations Derrick!



Tom Brule
Francisco
Cabrera
Edmund
Cervantes
Jon Cannon
Joseph
Callanan
John Cruz
Nolton Danzler
Thomas
DeGroft
Ed Dixon
Frank Fegurgur
Kazuo Higashi
Ronald Hill

Artur Lopez
Cenobio Marino
John McArdle
Roberto Madrigal
Lloyd Mattson
Manuel Minjares, Jr.
Anthony Orosco
Aser Pineda
Jerry Toler
George Wigfall
Dave Williams

Gary Faulk selected for Employee of the Quarter, Second Quarter 2000



Gary Faulk, a roofer leader with the Maintenance Department, is the Employee of the Quarter for the Second Quarter. Gary received his award from the Commanding Officer during a ceremony with his co-workers in attendance. His supervisor

Webb Carson says, "Gary is an outstanding employee. He sometimes comes to work after hours or on weekends to check on a roof if there's a threat of inclement weather, to make sure a roof is not leaking."

Mr. Faulk is also a dedicated citizen. He's a volunteer football coach at Monte Vista High School and coaches his grandsons' Little League T-Ball team in his Spring Valley Community.

Congratulations Gary on receiving your Employee of the Quarter Award!

Susan Campbell selected for Employee of the Quarter, Third Quarter 2000

Susan Campbell, a management analyst with the Facility Alterations and Repair Group has been selected for Employee of the Quarter for the Third Quarter.

The Commanding Officer presented Ms. Campbell this award during a ceremony in the Management Information Room. This is Ms. Campbell's second Employee of the Quarter award, she received the first award back in 1990 for her performance as a production controller.

Ms. Campbell's supervisor, Steve Ellis said, "Ms. Campbell's dedicated efforts and outstanding abilities helped smooth the implementation and transition for Code 570 when the Naval Air Station Miramar transferred to the Marine Corps Air Station Miramar. Her desire to see the overall work unit succeed, her inherent teamwork skills, and flexibility makes her an outstanding role model for all employees. Ms. Campbell's knowledge of maintenance functions and responsibilities was helpful in assisting the development of several new initiatives for the Facility Alterations and Repair Group." Congratulations Susan on your Employee of the Quarter Award!



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Safety Employee Awards for 2000

Lane Lee

First Quarter Safety Employee



Mr. Lane Lee, an electrician with the Utilities Department received the Safety Employee of the Quarter award for the First Quarter of 2000. Lane was nominated for this award for demonstrating exceptional support in the Center's safety program.

Prior to volunteering as a safety coordinator with the Cultural Safety Forum, Lane was the safety representative for his division in the Utilities Department.

In the nomination letter Lane's supervisor, Charles Smith, wrote, "Lane is constantly searching for the safest way when working, not only for himself, but for anyone around him. He has very safe working habits." That's important in Lane's line of work as an electrician.

Lane's leadership role in job site safety awareness and his commitment to safety makes him deserving of this award. Congratulations Lane!

Tesla Easton

Third Quarter Safety Employee



Mr. Tesla Easton received the Safety Employee of the Quarter award for the Third Quarter of the year 2000.

Mr. Eaton is an electrician working in the SPAWAR, Subase, and Pt. Loma locations. Nominated for the Safety award by his supervisor Mr. Tom DeMolen, it's not difficult to understand why he was selected to receive the Safety Employee of the Quarter Award. His active involvement in the stand-up safety meetings shows how dedicated to the program he is by seeking out new equipment that will keep his coworkers safe in their jobs.

Christina Graulau

Second Quarter Safety Employee



Ms. Christina Graulau, Safety Coordinator for the Site Assessment Remediation Division, received the Safety Employee of the Quarter Award for the Second Quarter of 2000. The Commanding Officer presented Christina the award during a small ceremony.

Christina handles the safety program requirements for the division and other areas within the department. She brings in training materials, and recruits guest speakers for safety presentations. According to her supervisor, Rod Soule, "Christina exhibits a leadership role in job site safety awareness. She leads by example, and always wears the proper personal protective equipment (PPE) and uses the appropriate safety equipment with documentation of proper equipment maintenance/calibration. She performs personnel monitoring for exposure to toxic chemicals, dust, and noise with the purpose of building up a database of safety information for different projects."

Although somewhat surprised at receiving this award, Christina expressed, "I like Code 900 to be ahead of the curve in the area of safety," in describing her positive "do it now" attitude toward the department's safety program.

Christina's willingness to handle any safety items that arise makes her a great value to the safety program. Congratulations, Christina!



"Mr. Eaton demonstrates a very conscientious effort to put safety of personnel and equipment before simply getting the job done as quickly as possible," said, Mr. DeMolen. He enhances the goal of both the Navy and the Center in achieving a safe and healthy working environment. Congratulations Mr. Eaton on your award!

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